



## GALWAY CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

### MINUTES

Thursday, June 25, 2015

6:30 PM – High School Conference Room

---

#### CALL TO ORDER

Board President Dennis Schaperjahn called the meeting to order at 5:30 PM in the High School Conference Room.

#### BOARD MEMBERS PRESENT

Jay Anderson, Anita Crawford, Melodye Eldeen, Thomas Rumsey, Dennis Schaperjahn, Joan Slagle

#### BOARD MEMBERS ABSENT

None

#### EXECUTIVE SESSION

Motion was made by Thomas Rumsey, second by Joan Slagle to move into executive session at 5:30 PM to discuss annual contract negotiations for the Superintendent of Schools, Shannon C. Shine and for a specific personnel matter.

All voted aye to approve the motion. Motion passed. 6-Yes 0-No

#### REGULAR SESSION

Motion was made by Thomas Rumsey, second by Anita Crawford to move out of executive session and into regular session in the High School Library at 6:40 PM.

All voted aye to approve the motion. Motion passed. 6-Yes 0-No

#### OTHERS PRESENT

Shannon C. Shine, Superintendent of Schools; Tim Hilker, School Business Administrator; Michael Healey, Jr./Sr. High School Principal; Brita Donovan, Associate Jr./Sr. High School Principal; Michelle McDougall, Elementary School Principal; Linda Jackowski, Director of Pupil Services; Galway School employees; community members; parents and students.

#### ADDITIONS/REVISIONS TO THE AGENDA – were noted

#### AWARDS – none

#### PRESENTATIONS

CSArch provided an overview of an anticipated Capital Project. This information will be posted on the District's Website. Additional information will be forthcoming. Larger drawings of the project are available in the Superintendent's Office for anyone to look at if interested.

Connie Cahill from the District's Bond Counsel presented information regarding the proposed Galway Public Library and the resolution that appears later in the meeting for Board approval. Concerns were expressed regarding the safety of having the new Galway Public Library election at the current location of the Library. The Board voted later in the meeting to adopt the resolution with the location of the election changed to the Galway Town Hall instead of the current location of the Galway Public Library. MaryLynn Kopper, Planning Board Member, will be contacting the Galway Town Hall regarding this matter.

PUBLIC COMMENT ON AGENDA ITEMS – noneDISTRICT COMPONENT UPDATES – noneBOARD OF EDUCATION COMMITTEE REPORTS

Facility Committee – CSArch presented earlier in the meeting on building conditions and an upcoming Capital Project.

Policy Committee – Several policies will be presented later in the meeting for a 2<sup>nd</sup> reading and adoption.

SUPERINTENDENT'S REPORT

The district donated \$117.75 from the District's healthy vending machine to Power to Push.

APPROVAL OF CONSENT AGENDA

Motion was made by Thomas Rumsey, second by Melodye Eldeen to accept the attached Consent Agenda.

All voted aye to approve the motion. Motion passed. 6-Yes 0-No

BOARD MEMBER COMMENTS

The Board was pleased that the District is moving forward with a Capital Project to improve the facilities. The school will be participating in the Saratoga County Fair is held in July each year.

SPOTLIGHT ON ACADEMICS

Math Facts in a Flash and STAR Annual Growth Reports were presented by the Building Principals. Mrs. Donovan went over the School satisfaction survey results and discussion followed. This information is available on the District's website.

PERSONNEL

Motion Thomas Rumsey Second Jay Anderson All voted aye to approve the motion. Motion passed. 6-0  
To accept the resignation of Stephen Hall III from his English teacher position effective June 30, 2015.

Motion Thomas Rumsey Second Jay Anderson All voted aye to approve the motion. Motion passed. 6-0  
To approve the appointment of Aditya Joseph Dhara to the position of Director of Pupil Personnel Services effective July 1, 2015 in the tenure area of Administration at a salary of \$87,000. This appointment is for a 3-year probationary period effective July 1, 2015 – June 30, 2018.

Motion Thomas Rumsey Second Jay Anderson All voted aye to approve the motion. Motion passed. 6-0  
Following clarification of several Civil Service questions that were asked, the Board voted to:  
Approve the Civil Service promotional appointment of Lucille Murphy to a 12-month Management-Confidential Civil Service position of Sr. Account Clerk and also to the position of Treasurer effective July 3, 2015 at a salary of \$40,000/year. This is for an 8 week probationary period that ends on August 28, 2015.

Motion Melodye Eldeen Second Thomas Rumsey All voted aye to approve the motion. Motion passed. 6-0  
To approve the appointment of Trevor Tripp as a Living Environment Teacher effective September 1, 2015 for a three year probationary period effective September 1, 2015 – August 31, 2018 in the tenure area of Science. He will be placed on Step M1 of the GTA salary schedule - \$45,516 per year.

PERSONNEL (Continued)

Motion Thomas Rumsey Second Anita Crawford All voted aye to approve the motion. Motion passed. 6-0  
 To approve the appointment of Stephanie Cash as an Elementary Teacher effective September 1, 2015 for a three year probationary period effective September 1, 2015 – August 31, 2018 in the tenure area of Elementary. She will be placed on Step M2 of the GTA salary schedule - \$45,966 per year.

Motion Melodye Eldeen Second Jay Anderson All voted aye to approve the motion. Motion passed. 6-0  
 To approve the appointment of Lindsey Carlson as an Elementary Reading Teacher effective September 1, 2015 for a three year probationary period effective September 1, 2015 – August 31, 2018 in the tenure area of Remedial Reading. She will be placed on Step M3 of the GTA salary schedule - \$46,421 per year.

Motion Thomas Rumsey Second Melodye Eldeen All voted aye to approve the motion. Motion passed. 6-0  
 To approve the appointment of Kelly O'Brien as an English Teacher effective September 1, 2015 for a 3 year probationary period effective September 1, 2015 – August 31, 2018 in the tenure area of English. She will be placed on Step M3 of the GTA salary schedule - \$46,421 per year.

An additional personnel item was approved later in the meeting following executive session.

NEW BUSINESS

Following discussion the majority of the Board agreed to revise the date of their annual retreat to August 8, 2015 and to have the retreat at the Galway Scotch Church, same last year. Jay Anderson will make arrangements with the Church to use their facility.

Motion Thomas Rumsey Second Jay Anderson All voted aye to approve the motion. Motion passed. 6-0  
 To approve the following resolution: Resolved that the Board of Education of the Galway Central School District hereby authorizes a transfer of \$75,000 from the Unemployment Insurance Reserve to the Capital Reserve effective June 26, 2015.

Motion Melodye Eldeen Second Thomas Rumsey All voted aye to approve the motion except for Joan Slagle and Jay Anderson. Joan Slagle voted no due to the high number of student absences referenced in the Attendance Policy. Jay Anderson voted no due to the Attendance Policy, the basis of which Attendance Awards are given to students and the lack of communication to parents regarding these awards and attendance.

Motion passed. 4-2

Following discussion the Board adopted the following Board Policies following a second reading.

- Attendance #5100
- Confidentiality & Access to Individualized Education Programs, Individualized Education Services Programs and Service Plans #4321.5
- Availability of Alternative Format Instructional Materials for Students with Disabilities #4321.6
- Districtwide and Statewide Assessments of Students with Disabilities #4321.7
- Impartial Hearing Officer Appointment & Compensation #4321.8
- Declassification of Students with Disabilities #4321.9
- Programs and Services for Parentally-Placed Nonpublic School Students with Disabilities #4321.10
- Public Report on Revisions to District Policies, Practices and #4321.11
- Procedures Upon A Finding of Significant Disproportionality
- Preschool Special Education #4321.13
- Special Education Personnel #4321.14

NEW BUSINESS (Continued)

Motion Thomas Rumsey Second Melody Eldeen All voted aye to approve the motion. Motion passed. 6-0  
To adopt the following NYS Deferred Compensation Plan:

WHEREAS, the Galway Central School District wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for voluntary participation of all eligible employees; and

WHEREAS, the Galway Central School District is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law\* and

WHEREAS, the Galway Central School District has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Galway Central School District by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:

RESOLVED, that the Galway Central School District hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the Galway Central School District\_are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

\* A local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law includes: a county, city, town, village or other political subdivision as defined in Section 131 of the retirement and Social Security law or civil division of the State; a school district or other governmental entity operating a public school, college, or university; a public improvement or special district, a public authority, commission or public benefit corporation; or any other public corporation, agency or instrumentality or unit of government which exercises governmental powers under the laws of the State.

Mr. Shine reported that fire Inspections were conducted on June 3, 2015 for the 2015-16 school year. There were a few minor non-conformances in the Galway K-12 facility that were immediately corrected. The Bus Garage, Ground Maintenance Building, HS Storage Unit, the Storage Unit by the track, and the Conex Box at the Bus Garage did not receive any non-conformances. Fire Inspection reports have been completed and mailed to the NYS Education Department.

Motion Thomas Rumsey Second Anita Crawford All voted aye to approve the motion. Motion passed. 6-0  
To declare the Treasures reading series obsolete.

NEW BUSINESS (Continued)**ADOPTING RESOLUTION**

At a meeting of the Board of Education of Galway Central School District, New York, duly held on the 25<sup>th</sup> day of June, 2015:

Board Members Present: Jay Anderson, Anita Crawford, Melodye Eldeen, Thomas Rumsey,  
Dennis Schaperjahn, Joan Slagle

Board Members Absent: None

Thomas Rumsey presented the following resolution and moved that it be adopted with the location of the Special Meeting (Voter Polling Place) changed to the Galway Town Hall, 5910 Sacandaga Road, instead of the Galway Public Library for safety purposes.

**RESOLUTION DATED JUNE 25, 2015 OF THE BOARD OF  
EDUCATION OF GALWAY CENTRAL SCHOOL DISTRICT  
AUTHORIZING A PROPOSITION TO BE PRESENTED TO THE  
VOTERS AT A SPECIAL DISTRICT MEETING.**

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively referred to hereinafter as "SEQRA"), the Galway Central School District (the "School District") is required to make a determination whether an "action" (as said quoted term is defined in SEQRA) to be taken by the School District may have a "significant impact on the environment" (as said quoted term is utilized in SEQRA), and the scheduling of a voter referendum constitutes such an action; and

WHEREAS, the Galway Public Library (the "Library") acted as lead agency for the purpose of conducting a coordinated environmental review of the project, as described in the proposition set forth below (the "Project"), under SEQRA, 6 NYCRR Part 617, and determined that the Project will not result in any significant adverse impacts on the environment and issued a negative declaration dated May 7, 2015 (the "Negative Declaration"); and

WHEREAS, the School District consented to the Library acting as lead agency for SEQRA purposes with respect to the Project and, therefore, is bound by the Negative Declaration;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF GALWAY CENTRAL SCHOOL DISTRICT that a special meeting of the qualified voters of the School District be and the same is hereby called to be held at the Galway Town Hall, 5910 Sacandaga Road, Galway, New York, on Tuesday, September 22, 2015 from 10:00 a.m. until 8:00 p.m. prevailing time for the purpose of voting on the following proposition:

**PROPOSITION**

Shall (1) the Board of Trustees of the Galway Public Library (the "Library") be authorized to construct a new Library building to be located on East Street in Galway, New York, including the acquisition of equipment, machinery, apparatus, appurtenances, site work and other improvements, and expenses in connection therewith, at an estimated maximum cost of \$3,142,000, and expend such sum for such purpose; and (2) the Board of Education of the Galway Central School District (the "District") be authorized to levy the necessary tax therefor, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education; and in anticipation of the collection of such tax, issue bonds and notes of the District at one time or from time to time in the principal amount not to exceed \$1,800,000, and levy a tax to pay the interest on said obligations when due?

YES \_\_\_

NO \_\_\_

NEW BUSINESS (Continued)**ADOPTING RESOLUTION (Continued)**

The vote upon such proposition shall be by machine or absentee ballot. The hours during which the polls shall be kept open shall be from 10:00 a.m. to 8:00 p.m. prevailing time or for as long thereafter as necessary to enable qualified voters who are in the polling places at 8:00 p.m. to cast their ballots.

AND FURTHER NOTICE IS HEREBY GIVEN, that personal registration of voters is required either pursuant to Section 2014 of the Education Law or Article 5 of the Election Law and no person shall vote whose name does not appear on the register of the School District. If a voter has heretofore registered pursuant to Section 2014 of the Education Law and has voted at an annual or special district meeting within the last four (4) calendar years, he or she is eligible to vote at this meeting; if a voter is registered and eligible to vote under Article 5 of the Election Law, he or she is also eligible to vote at this meeting. All other persons who wish to vote must register.

The Board of Registration shall meet at the office of the District Clerk 5317 Sacandaga Road, Galway, New York, on Tuesday, September 15, 2015 from 8:30 a.m. until 3:30 p.m., prevailing time, to prepare the register of voters of the School District. Any person who has not currently registered under the permanent personal registration by the last date found on such registers or list furnished by the board of elections, and has not voted at an intervening election, must, in order to be entitled to vote, present himself personally for registration.

The register prepared by the Board of Registration shall be filed in the office of the District Clerk, 5317 Sacandaga Road, Galway, New York and will be open for inspection immediately upon its completion by any qualified voter of the School District during regular office hours on each business day until the date of the vote.

Absentee ballots may be applied for at the office of the District Clerk. Applications for absentee ballots must be received by the District Clerk at least seven days prior to the vote if the ballot is to be mailed to the voter, or on or prior to September 21, 2015, if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 p.m. on September 22, 2015. A list of all persons to whom absentee ballots shall have been issued will be available in the office of the District Clerk during regular office hours until the day of the vote. Any qualified voter may, upon examination of such list, file a written challenge of the qualifications as a voter of any person whose name appears on such list, stating the reasons for the challenge.

BE IT FURTHER RESOLVED, that the District Clerk is hereby authorized and directed to publish a notice of such meeting in two newspapers of general circulation within the School District, four (4) times within the seven (7) weeks next preceding such School District meeting, the first publication to be at least forty-five (45) days prior to the date of the meeting.

BE IT FURTHER RESOLVED, that this resolution takes effect immediately upon its adoption.

The Motion having been duly seconded by Jay Anderson, it was adopted and the following votes were cast:

AYES

6

NAYS

0



## PUBLIC COMMENT

Various comments were made by those in attendance.

## EXECUTIVE SESSION

Motion Thomas Rumsey Second Anderson All voted aye to approve the motion. Motion passed. 6-0

To move into executive session at 9:35 PM for CSE/CPSE recommendations and for a specific personnel matter.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

## REGULAR SESSION

Motion Jay Anderson Second Thomas Rumsey All voted aye to approve the motion. Motion passed. 6-0

To return to regular session at 10:48 PM.

All voted Aye to approve the motion. Motion Passed 6 - Yes 0 - No

## CSE/CPSE RECOMMENDATIONS

Motion Thomas Rumsey Second Anita Crawford All voted aye to approve the motion. Motion passed. 6-0

To approve CSE/CPSE recommendations for the following students: 3003, 4638, 3028, 3019, 6039, 4658, 6044, 4659, 5545, 6596, 6593, 6130, 6613, 6620, 6625, 6614, 5471, 6405, 6502, 6271, 6571, 6481, 6293, 6478, 6579, 6616, 6205, 5514, 3201, 6039, 3514, 4658, 3362, 3490, 3473, 3557, 5566, 6100, 5326, 5279, 5417, 5170, 5315, 6525, 6593, 6620, 6613, 6596, 3629, 5423, 3810, 5041, 2835, 5416, 2599, 3633, 6027, 6012, 5235, 6581, 5049, 6044, 5415, 5413, 5201, 3497, 3521, 3346, 4659, 3425, 6309, 5450, 6062, 6274, 6035, 6037, 6050, 6051, 6070, 3808, 6517

## PERSONNEL

Motion Thomas Rumsey Second Jay Anderson All voted aye to approve the motion. Motion passed. 6-0

To adjust Brita Donovan's salary to \$87,000 effective June 26, 2015.

## ADJOURNMENT

Motion Jay Anderson Second Melodye Eldeen All voted aye to approve the motion. Motion passed. 6-0

To adjourn at 10:51 PM.

Respectfully Submitted,

*Linda M. Casatelli*

Linda M. Casatelli

District Clerk

Attachments: Consent Agenda  
Board Meeting Schedule

## Attachment: Consent Agenda

CONSENT AGENDA			
FINANCIAL REPORTS / BOARD MEETING MINUTES			
May, 2015	Student Activity Accounts Treasurer's Report		
June 11, 2015	Board Meeting Minutes		
RESIGNATIONS			
Name	Title	Rate of Pay	Effective Date
Cathy Malakauskas	Teacher Aide		6/15/15
Katie Cusano	Asst. Food Service Helper		06/15/15
OTHER APPOINTMENTS			
Name	Title	Rate of Pay	Effective Date
George Simkins	Sub. Groundskeeper/Cleaner	\$12.47/hour	6/26/15
Tammi Robinson	Sub. Groundskeeper/Cleaner	\$12.47/hour	6/26/15
Daniel Mulroy	Distance Learning - 2 semesters	\$1,200/year	2014-15 School Year
Scott Smith	Tutor	\$22.00/hour	6/18/15
SUMMER SCHOOL APPOINTMENTS		6/6/15 – 6/30/15	
Name		Title	Rate of Pay
Administrator		Michelle McDougall	\$3,200/year
Teacher		Gina Bikowicz	\$42/hour
Teacher		Stephanie Cash	“
Teacher		Laura Moore	“
Teacher		David Nettleton	“
Teacher		Keira Nevins	“
Teacher		Mallory O'Reilly	“
Teacher		Jesse Radosti	“
Teacher		Allison Reynolds	“
Teacher		Scott Smith	“
Teacher		Stephanie Cash	“
Occupational Therapist		BOCES	-
Physical Therapist		BOCES	-
Speech Therapist		BOCES	-
Teacher Aide		Melody Baker	Regular Rate
Sari Batease / Cindy Colby		Nurse (Shared)	“
Bus Driver	3 hours	Cheryl Austro	“
Bus Driver	4 hours	Jennifer Bailey	“
Bus Driver	5.5 hours	April Hall	“
Bus Driver	3 hours	Shirley Lang	“
Bus Driver	6.5 hours	Kathleen Nelli	“
Bus Driver	3 hours	Julie Thornton-Russell	“
Bus Driver	3 hours	Albert VanDeusen	“
Bus Driver	3 hours	Vickie Weaver	“
Bus Monitor	5.5 hours	Beverly Staulters	“
Bus Monitor	3 hours	Mary Bezio	“
Bus Monitor	3 hours	Deborah Hanna	“
Bus Monitor	3 hours	Deborah Ruddy	“
Substitute Driver		Robert Marshall	“
Substitute Driver		William Slovack	“



## Attachment: Board Meeting Schedule

BOARD MEETING SCHEDULE 2015-16 SCHOOL YEAR	
July 2	Organizational Meeting (5:00 PM)
August 13	Work Session
August 8	RETREAT
August 27	Meeting
September 10	Work Session
September 24	Meeting
October 15	Meeting
November 12	Meeting
December 10	Meeting
January 7	Work Session
January 21	Meeting
February 11	Work Session
February 25	Meeting
March 10	Work Session
March 24	Meeting
April 7	Work Session
April 19	BOCES Budget Vote (8 AM)
April 21	Meeting
May 5	Work Session/Budget Hearing
May 17	Meeting & Budget Vote (10-8 PM)
June 9	Work Session
June 23	Meeting
2016-17 SCHOOL YEAR	
July 7, 2016	Organizational Meeting